

## INSTRUCTIONS FOR ACCESS TO RevolutionPHR Personal and Confidential

## **Overview**

**Fluvanna Eye Care** is pleased to offer you convenient, secure access to information from your eye care record through an online portal called **RevolutionPHR**. The acronym PHR stands for "**P**ersonal **H**ealth **R**ecord" and represents an online location where you and only you can view important information about your relationship with us.

**RevolutionPHR** utilizes the highest standards of online security while allowing you to view portions of your eye care record through any standard Internet browser on a PC or Mac computer, or mobile device. We encourage you to use the Login information created specifically for you to review the many features available.

You can decide if access to **RevolutionPHR** is right for you, and participation is completely optional. We have no record of your access and we allow you to use this online portal at your discretion.

## **Steps to Access RevolutionPHR**

1. Access the Internet through your preferred Internet browser on any PC , Mac computer, or mobile device

2. In the Internet address bar (often called the Toolbar) type this address: <u>https://www.revolutionphr.com</u>

- 3. Insert the Username discussed with our office staff
- 4. Insert the Temporary Password that was created specifically for you:

5. This process will lead to a Reset Password screen where you will be prompted to reenter the Temporary Password and then log your personal Password that must be at least 8 characters long, including at least one number and one capital letter.

We genuinely hope that you find value in having access to this information in a timely and secure environment.

Sincerely,

## Fluvanna Eye Care